CiTR Radio 101.9 FM | 233-6138 SUB Blvd. Vancouver, BC V6T 1Z1 tel: 604.822.1242 | fax: 604.822.9364 | email: info@citr.ca | www.citr.ca

CiTR is hiring a Production Assistant

CiTR 101.9 FM is the broadcasting voice of the University of British Columbia, beginning as a student club in 1937, and gaining not-for-profit status and a place on the FM dial in 1982. Run by the Student Radio Society of UBC, CiTR offers students and community members broadcast training and access to the airwaves. CiTR offers alternative coverage of every genre and perspective, with a mandate to support niche programming and Canadian and local artists. Since 1983, CiTR has also published Discorder Magazine, providing Vancouver's best monthly coverage of the local music and arts scene.

RESPONSIBILITIES:

The Production Assistant will coordinate and develop on-air promos and ads for broadcasting, and will offer production training to CiTR members. The PA will also assist the Engineer with maintaining the station's technical and broadcast facilities: general cleaning, trouble shooting, maintenance and reporting of damaged equipment to the engineer.

JOB REQUIREMENTS

The candidate must have an interest in radio production and broadcast equipment. Training will be provided.

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from under-represented groups. To be eligible for this position, the candidate must be a full-time UBC student.

Wage: \$15.48/hour

Time Commitment: 10 hours/week

Term of employment: September through April, 2011

To apply, forward a resume and cover letter to Brenda Grunau, Station Manager, at stationmanager@citr.ca.