



CiTR Radio 101.9 FM | 233-6138 SUB Blvd. Vancouver, BC V6T 1Z1  
tel: 604.822.1242 | fax: 604.822.9364 | email: [info@ctr.ca](mailto:info@ctr.ca) | [www.ctr.ca](http://www.ctr.ca)

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## CiTR Workstudy Positions 2013-14

### DIGITAL LIBRARY COORDINATOR

The Digital Library Coordinator will work closely with CiTR's music director to digitize CiTR's extensive music library. S/he will coordinate volunteers, organize and ensure proper ripping of CDs and tagging of files.

#### **JOB REQUIREMENTS**

The candidate must have experience/interest in the following areas: music, databases, archiving, digital files, working with volunteers, broadcasting.

**HOURS:** This position is for 10 hours per week, for a total of 250 hours.

**WAGE:** \$16.10/hour

**START DATE:** Monday, September 16

**END DATE:** April 30

The Student Radio Society of the University of British Columbia is an equal opportunity employer that encourages applicants from underrepresented groups. To be eligible for the workstudy program, candidates must be registered in courses at UBC and have a valid UBC student number. Visiting students are not eligible.

**To apply, send a resume and cover letter to Brenda, CiTR Station Manager, at [stationmanager@ctr.ca](mailto:stationmanager@ctr.ca) by Wednesday, September 11.**

### OUTREACH COORDINATOR

The Outreach Coordinator will assist CiTR's Volunteer Manager to recruit new members and promote CiTR to student groups, UBC faculties and departments.

#### **JOB REQUIREMENTS**

The candidate must have experience/interest in the following areas: marketing, promotions, event planning, partnership building, public speaking and broadcasting. Training will be provided.

**HOURS:** This position is for 10 hours per week, for a total of 250 hours.

**WAGE:** \$16.10/hour

**START DATE:** Monday, September 16

**END DATE:** April 30

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## **LOCAL MUSIC COORDINATOR**

The Music Coordinator will assist our Music Department Manager with promotions and artist relations for CiTR events, live in-studio performances, soliciting music from local bands and labels and promoting Vancouver music.

### **JOB REQUIREMENTS**

The candidate must have experience/interest in the following areas: promotions, local music, event planning and broadcasting. Experience with sound engineering, programming and training is an asset. Training will be provided.

**HOURS:** This position is for 10 hours per week, for a total of 250 hours.

**WAGE:** \$16.10/hour

**START DATE:** Monday, September 16

**END DATE:** April 30

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## **SPORTS COORDINATOR**

The Sports Coordinator will work closely with our Program Manager to produce sports programming, live on-location broadcasts and assist with other special programming as needed. This will involve planning and organizing broadcasts & technical requirements, online promotion and training and coordinating volunteers.

### **JOB REQUIREMENTS**

The candidate must have experience/interest in the following areas: radio production, sports, journalism, and broadcast equipment. Training will be provided.

**HOURS:** This position is for 8-10 hours per week, for a total of 250 hours.

**WAGE:** \$16.10/hour

**START DATE:** Monday, September 16

**END DATE:** April 30

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